MARSHALL COUNTY CLERK'S OFFICE

CONNIE HOWARD

COUNTY CLERK

PO BOX 459 MOUNDSVLLE WV 26041

PHONE: 304 845 1220 EMAIL: choward@marshallcountywv.gov FAX: 304 845 5891

NEW FEE SCHEDULE

ATTACHED IS THE NEW FEE SCHEDULE

EFFECTIVE JULY 1, 2025

PLEASE VISIT THE COUNTY CLERK'S WEBSITE AT

marshallcountywv.gov

CLICK ON: COUNTY CLERK'S OFFICE

TO ACCESS THE CALCULATOR TO DETERMINE FEES ON ANY DOCUMENT

AS OF **MARCH 3, 2025,** FEES FOR CLAIMS AGAINST ESTATES WILL BE \$12.00 FOR THE 1st 5 PGS AND \$1.00 PER PG THEREAFTER

ANY DOUBLE-SIDED PG MAKES THE FEE 1 1/2 TIMES THE TOTAL COST

THANK YOU

Effective July 1, 2025

								E	ifective J	July 1, 202	.5									05A 0 15
		§59-1-10		§59-1-1	10 (a) (8)	- 1	§5A-8-15	§29-26-6	§11-12	§31-18	§59-1-10 (c)(4)	§48-2-702	7		And the last of th	§11-22-2			§59-1-10(a)(7)	§5A-8-15
	West				-	Outdoor	Public	Courthouse	e	wv	Fund for	1	1 /			rty Transfer			Documents	Preservation
,	Virginia	County	County	E-911	1	Heritage	Record &	Facilities	A = A	Housing	Civil	Marriage	8		With	h Consider	ration		Over 5 Pages	Over 19 pages
/		Clerk's	Reappraisal	Center	Farmland	Conserv-	Preserv-	Improve-	- Marriage	e Develop-	Legal	Education	H H	· '	7	Per \$1.	1,000 Value	25.	Each	Each
Fees and	State	Fees	Assessor	Fund	Protection	ation	ation	ment	Licenses				Minimum Fee	WV Housing	8A-12-21 County		County		Additional page	Additional 10 pages
Other Remittance	Code	rees	Assessor	1 una	Tious	1		(a)		4	1		Min	Housing	Farmland Protection	State	****	County	P. 6-	pages
	<u> </u>		1		 		 '	+	+	+	1	-	+		Tioncas	Start V	And Sign	1.10		
	§59-1-10		500	1.00	2.00	2.00	2.00	8.00		- 1			32.00	20.00	2.20 **	* 0	2.20	up to 3.30	1.00	1.00
Deed *	(a) (1) §59-1-10	12.00	5.00	1.00	2.00	2.00	2.00		-	+	-				1	,			1.00	1.00
Deed of Trust*		12.00	5.00	1.00	2.00	2.00	2.00	8.00	4		- 1		32.00	-	 '			+	1.00	1.00
Memorandum of	_	_				- 18	- 00	2.00			g = 21 - 100		32.00		1	1	2.5		1.00	1.00
Deed of Trust*	(a) (1)	12.00	5.00	1.00	2.00	2.00	2.00	8.00	+	1	+	-			+	—				
Fixture Filing*	§59-1-10 (a) (1)		5.00	1.00	2.00	2.00	2.00	8.00					32.00		1/	1			1.00	1.00
Trustee Report -			3.00	1.00											100					1.00
property residence of	§59-1-10 (a) (2)	20.00				1	2.00	,		20.00	/		42.00		1				1.00	1.00
grantor 38-1-8A	§59-1-10	0			+						1		12.00							1.00
Plat or Map	(a) (4)	10.00	/	1			2.00				+	+	12.00	+	+	+	+	+	+	
TOC Fillings	§59-1-10	10.00	. [2.00						12.00						1.00	1.00
UCC Filings	(a) (3) §59-1-10																_			
Miscellaneous:													12.00	т—			T	\top	1.00	0 1.00
Affidavit		5.00	/		2.50	2.50	2.00	/			+	+	12.00		+	+	+	+		1
Affidavit of						7.0													1.00	1.00
Ownership /Heirship		5.00	3		2.50	2.50	2.00	J					12.00		-			+	1.00	
Assignments	1	5.00	_		2.50	2.50		_				9	12.00	_	1	700		+	1.00	
Bill of Sale		5.00			2.50	2.50	2.00)			1 7		12.00	4	+			+	1.00	1.00
Certificate of					2.50	2.50	2.00					4	12.00		*** **** 1			1	1.00	
Incorporation		5.00		-	2.50	_			+	+	+	1 1 1	12.00	_					1.00	
Execution		5.00			2.50			_	+	+	+	+	12.00						1.00	
Judgment	+	5.00	_		2.50			_	+	+	1	1 7	12.00				100		1.00	
Land Contract	+	5.00		+	2.50	_		_	+	+	+	+	12.00						1.00	0 1.00
Lease Limited	+	3.00	4	+	2.50				+	1	+	+			//			T	1.00	0 1.00
Partnership		5.00	0		2.50		_	_					12.00		+	+-	+	+-	1.00	
Lis-Pendens		5.00	0	-	2.50		_	_					12.00	_	+	+-	+	+	1.00	
Living Trust		5.00			2.50					24			12.00			+	+	+-	1.00	
Mechanics Lien	E 190	5.00	0		2.50	0 2.50	0 2.00	J					12.00	4	+	7.	+	+	1100	
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Agreement	- Land Management	5.00		-	2.50			_			1000		12.00		A Comment	2			1.00	00 1.00
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Attorney		5.00	.0		2.50	0 2.50	0 2.00	0			1 74		12.00	1	100				1.00	J 1.00

Effective July 1, 2025

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		§59-1-10		§59-1-	10 (a) (8)		§5A-8-15	§29-26-6	§11-12	§31-18	§59-1-10 (c)(4)	§48-2-702	1			§11-22-2	NAME OF TAXABLE PARTY.		§59-1-10(a)(7)	§5A-8-15
	West	833-1-10		30.	0 (4)	Outdoor	Public	Courthouse		wv	Fund for	1 '	1 '		Proper	rty Transfe	er Stamp		Documents	Preservation
	West	Commenter 1	County	E-911	1	Heritage	Record &		1	Housing	Civil	Marriage	8		Wit	th Conside	eration		Over 5 Pages	Over 19 pages
	Virginia	County	County		Farmland		Preserv-	Improve-			Legal	Education	H H		200-8	Per \$1	1,000 Value		Each	Each
Fees and	State	Clerk's	Reappraisal	1	Farmland	Conserv- ation	ation	ment	Licenses			Fund	mu	wv	8A-12-21		County		Additional page	Additional 10
Other Remittance	Code	Fees	Assessor	Fund	Protection	ation	ation	Illone	Liverin				Minimum Fee	Housing	Farmland	State		County		pages
	2				'					 '			12.00	+	Protection	T	T	T	1.00	1.00
Release		5.00			2.50			_		1	1	1	12.00		***	***	+	***	1.00	1.00
Right-of Way***		5.00			2.50			_		+			12.00		-		-		1.00	1.00
Statutory Lien		5.00			2.50	2.50	2.00		+	-	-	+			+	_	1 1 1 1			
Subordination	1.	5.00			2.50	2.50	2.00					1	12.00	A	75 2				1.00	1.00
Agreement	-	5.00	+	+		-							12.00						1.00	1.00
Trustee		5.00	/		2.50	2.50	2.00	/					12.00	+	+	+-	+	+		
Trustee's Report											1		12.00						1.00	1.00
property not residence of grantor		5.00	/		2.50	2.50	2.00	1	*2				12.00		1					
Trustee's Appoi	intments								_		T		T :	\top	\top	\top	T	\top		
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of Death, Birth,	§59-1-10												5.00	A						
or Marriage	(d) (1)		J							+	+	+	The same of			1 7 7				
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Publication		20.00	0	6 1 1 1				N V					20.00	<u> </u>						

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Other Remittance	Code	Fees	Assessor	Fund	Protection	ation	ation	ment	Licenses	ment Fund	Services	Fund	Minimum Fee	WV Housing	8A-12-21 County Farmland Protection	State	County *****	County	Additional page	Additional 10 pages
(Fiduciary	§59-1-10				2.50	2.50	2.00			1 al	1 1		12.00						1.00	1.00
Affidavit)	(a) (6)	5.00		-	2.50	2.50	2.00	 '	1		\vdash		12.00		-	1				
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isclaimer	(a) (6)	5.00			2.50	2.50	2.00	1	 '	 '		+	12.00	-	+	+	-	+		
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Settlement/ Waiver/Report	1 '		1. "		4	1						1 '	1						1.00	1.0
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Will	(a) (6)	5.00			2.50	2.50	2.00	1	100				12.00			_	-	-	1.00	/ 1.
Will - Postage	§59-1-10 (a) (6)	5.32			Cost of r	nailing cert	tified						5.32	1						
Marriage License	§59-1-10								1 1 1		Lag									
with premarital educational certificate	(c)	9.00	/ '				2.00	10.00	16.00			A Miles a Law of	37.00	1					-	1
Marriage License without premarital educational certificate	§59-1-10 (c)	9.00					2.00	10.00	21.00		5.00	10.00	57.00							1

1								Et	fective J	uly 1, 202	5							_		
		§59-1-10		§59-1-10	§5A-8-15	§29-26-6	§11-12	§31-18	§59-1-10 (c)(4)	§48-2-702					§59-1-10(a)(7)	§5A-8-15				
	West	307 1 10		3-1	(1)	Outdoor		Courthouse		wv	Fund for	200			Propert	y Transfer	Stamp		Documents	Preservation
	Virginia	County	County	E-911		Heritage	Record &	Facilities		Housing	Civil	Marriage	Fee		With	Consider	ation		Over 5 Pages	Over 19 pages
Fees and	State	Clerk's	Reappraisal	Center	Farmland	Conserv-	Preserv-	Improve-	Marriage	Develop-	Legal	Education	um F	wv	9.3	Per \$1,0	000 Value		Each Additional	Each Additional 10
Other Remittance	Code	Fees	Assessor	Fund	Protection	ation	ation	ment	Licenses	ment Fund	Services	Fund	Ainim	Housing	8A-12-21 County Farmland	State	County ****	County	page	pages
															Protection					
Fees are to be rem General County F Auditor, WV Hou and the State Tr	und, State sing Fund easurer by	Remit	Remit to Assessor's Valuation Fund	Remit to	Remit to State Treasurer's Office	Remit to State Treasurer's Office	10% to General Fund 90% to State Auditor	Remit to State Treasurer's Office	Remit to State Auditor's Office ****	Remit to State Treasurer's Office	Remit to State Treasurer's Office	Remit to State Treasurer's Office		Remit	Exclusively for funding county farmland preservatio n	to State	Remit to Funds as detailed below *****	Remit to General Fund	Remit to General Fund	10% to General Fund 90% to State Auditor

Minimum Fee is the lowest amount that can be charged. Columns after Minimum Fee are additional fees that may apply as noted.

- * The County Clerk's Fees of \$12.00 shall be deposited into the general fund with \$2.00 dedicated to the operation of the county clerk's office.
- ** This 2.20 fee is charged only in Counties where the County Commission has formally created a farmland protection program per WV Code Chapter 8A.
- *** Right of way with consideration could have WV Housing and property transfer stamp fees as well.
- **** \$1 toward General Fund; \$15 toward Familly Protection Shelter
- ***** 90% goes to General County Fund, 5% goes to the County Clerk Election Fund #061, and 5% goes to the County Clerk Real Property E-Recording Act #062

Note: Deeds, Property Transfer Stamp, County - \$1.10 or \$2.20 per \$1,000, after passage of SB 433 in 2017 permitted to increase above \$2.20 per \$1,000 but not to exceed \$3.30 per \$1,000

Note 1:

Instruments executed or acknowledged in West Virginia must contain the name of the person, and governmental agency, if any, that prepared such instrument at the conclusion of such instrument in the following form: " This instrument was prepared by (name)."

Note 2:

WV Code §5A-8-15 provides that the County Clerk shall charge and collect an additional one dollar fee for every document containing less than twenty pages filed for recording and an additional one dollar for each additional ten pages of document filed for recording. This fee is added whenever a document is presented for recording.

Note 3:

The additional fee for WV Housing of \$20.00 was added for any document that requires property transfer stamps.

Effective July 1, 2025

								LI	iccuve o	uly 1, 202				THE R. P. LEWIS CO., LANSING, MICH.		Name and Address of the Owner, where		-		
		§59-1-10		§59-1-10	§5A-8-15	§29-26-6	§11-12	§31-18	§59-1-10 (c)(4)	§48-2-702					§59-1-10(a)(7)	§5A-8-15				
	West	307 1 10		0	(-)(-)	Outdoor				WV	Fund for			,	Property Transfer Stamp				Documents	Preservation
	Virginia	County	County	E-911		Heritage	Record &	Facilities		Housing	Civil	Marriage	ခွ		With	Consider	ation		Over 5 Pages	Over 19 pages
	State	Clerk's	Reappraisal	Center	Farmland	Conserv-	Preserv-	Improve-	Marriage	Develop-	Legal	Education	m F			Per \$1,0	000 Value		Each	Each
Fees and Other Remittance	Code	Fees	Assessor	Fund	Protection	ation	ation	ment	Licenses	ment Fund	Services	Fund	inimu	WV Housing	8A-12-21 County Farmland		County		Additional page	Additional 10 pages
													×		Protection	State	****	County		
							10% to		Remit	. j					Exclusively	-				18
Fees are to be rem	itted to the				Remit	Remit	General	Remit	to	Remit	Remit	Remit			for funding	Remit	Remit to Funds as	Remit		10% to
General County F			Remit to	-	to	to	Fund	to State	State Auditor's	to State	to State	State		Remit	county farmland	State	detailed	to	Remit	General Fund
Auditor, WV Hou			Assessor's Valuation	Remit to	State Treasurer's	State Treasurer's	90% to State	Treasurer's	Office	Treasurer's	Treasurer's	Treasurer's			preservatio	Auditor'	below ****	General	to General	90% to State Auditor
and the State Tro		Fund	Fund	911 Fund	Office	Office	Auditor	Office	****	Office	Office	Office		Housing	n	s Office	****	Fund	Fund	State Auditor

Remittance of Fees

Housing

West Virginia Affordable Housing Trust Fund C/o West Virginia Housing Development Fund Account Department 1814 Virginia Street E. Charleston, WV 25301

Fees to Remit:

WV Housing

General County Fund

Remit to Sheriff

Fees to Remit:

County Clerk's Fees 10% of Public Record & Preservation 10% of Additional Preservation

Documents Over 5 Pages

Percentage of Property Transfer Stamps - County

State Treasurer

West Virginia State Treasurer's Office 1900 Kanawha Boulevard East Charleston, WV 25305

Fees to Remit:

Farmland Protection

Outdoor Heritage Conservation

Courthouse Facilities Improvement

WV Housing Development

Fund (Banking Commissioner)

Fund for Civil Legal Services for Low Income Persons

Marriage Education Fund

Assessor's Valuation Fund (056)

Remit to Sheriff

Fees to Remit:

County Reappraisal Assessor

County Clerk Election Fund (061)

Remit to Sheriff

Fees to Remit:

Percentage of Property Transfer Stamps (County)

State Auditor

Office of the State Auditor County Collections Division 1900 Kanawha Blvd Bldg 1, Room W-118 Charleston, WV 25305

Fees to Remit:

90% of Public Record & Preservation

Marriage License

90% of Additional Preservation Fee

Property Transfer Stamp - State

E-911 Fund (007)

Remit to Sheriff

Fees to Remit:

E-911 Center

County Clerk Real Property E-Recording Act (062)

Remit to Sheriff

Fees to Remit:

Percentage of Property Transfer Stamps (County)